PROVISIONAL INDEX OF THE ARCHIVES OF ST. CATHERINE’S COLLEGE, OXFORD

I Records of the Delegacy for Unattached Students and St. Catherine’s Society

A IA.Box 1: Minute books of the Delegacy, 1870-1897/1898-1928
IA.Box 2: Minute books of the Delegacy, 1868 – 1962; Committee papers.
IA.Box 3: Annual reports 1869-1912 (unbound); 1869-1918 (bound)
IA.Box 4: Annual reports 1869-1912 (unbound); 1869-1918 (bound)
IA.Box 5: Student’s magazine 1869-1919 (1+2)
IA.Box 6: Student’s magazine 1869-1919 (3+4)

B IB.Box1: Censor’s Entrance Books 1892-1893/1894-1904/1905-1914
IB.Box2: Censor’s Entrance Books 1914-1919
IB.Box3: Register of students and of migrations, 1895-1921, including Indian students, 1912-1918


D Scholarships and Exhibitions

LEDGERS

IA.1 Ledger: Minute book 10th July 1868- 7th December 1907
IA.2 Ledger: Minute book 18th January 1908- 2nd December 1950
IA.3 Ledger: Minute book 10th March 1951- 23rd June 1962

IB.1 Ledger: Names 1885-1897
IB.2 Ledger: Names 1897-1909
IB.3 Ledger: Names 1909-1921

IE.1 Cash book, 1877 – 1878
IE.2 Dues, 1883 – 1890
IE.3 Dues, 1895 – 1902
IE.4 Dues, 1902 – 1903
IE.5 Dues, 1905 – 1962
IE.6 Dues, 1908 – 1920
IE.7 Degree fees, 1936 – 1954

IF.1 Ledger: Miscellaneous records of the delegacy 1868- 1884
IF.2 Ledger: Miscellaneous records of the delegacy 1885- 1919

G Information concerning Censors prior to 1952
A new name for the Delegacy
The search for accommodation
The St. Aldate’s building
Correspondence with Sir Hubert Worthington
Prospectus, 1937
Note on appointment of Censor, 1952
Censor’s residence
Tutors’ annexe at 7 and 8 Brewer Street
74 High Street
St. Catherine’s Society information paper

H Memorabilia of the Delegacy
- The Seal of the Delegacy, 1868
- Plate for cheques
- Library records, 1882, 1962 - 4
- Miscellaneous deeds &c.
- Clubs’ debts, 1883
- Account book of William Wheatley
- Obituary of W. G. Kendrew (Tutor of the Society)
- notes concerning Dikran Garabedian (Tutor in French at the Society)
- notes by Censor Baker
- correspondence with Censor Brook
- unusual manners of address
- recollections

I St. Catherine’s Society Library borrowings, from HT 1962 (St. Aldates+St.Giles) to TT 1964 (when the college Library moved into their new building on Holywell Meadow)

J Material concerning members of the Delegacy & Society
- material on Frank Cady
- material on Frank Towler
- pamphlet about Sir Janardan Madan, written by his son Dilip J. Madan

K Original Autobiography of Dr Wilhelm Stekel, 1939, given by William McQuitty

II The Creation of the College

A Early planning
- discussions with the University, the University Grants Committee, and correspondence relating to the Historic Buildings Appeal, 1957
- papers (including Heb. Council papers) covering the period to 1960
- discussions concerning the site
- initial thoughts on funding
- initial thoughts on accommodation requirements

B Papers of the Committee on the new College, 1957 - 1958
Papers of the Committee on St. Catherine’s College, 1959 - 1963

C Papers of the Censor and Tutors’ meetings, 1957 - 1960
Papers of the Master and Fellows’ meetings, 1960 - 1963
Records of the visit to the Villa Serbelloni, 1961

D  Financial planning
   - correspondence with the U.G.C., 1956 - 1968
   - correspondence with Trusts, companies and individuals
   - assistance with funding
   - appeal to alumni
   - firms approached independently
   - 1958 appeal to industry and the City through Sir Alan Wilson
   - calculation of building costs

E  Funding: discussions with
   - The Ford Foundation
   - The Rockefeller Foundation
   - Esso Petroleum
   - British Petroleum
   - Merton College
   - The Hindley family
   - The Central Electricity Generating Board
   - The Leathersellers’ Company
   - The Goldsmiths’ Company
   - The Clothworkers’ Company
   - The Wolfson Foundation
   - The Sunley Foundation
   - The Kellogg Foundation
   - Rio Tinto Zinc
   - Atlas
   - Cranfield College of Aeronautics
   - The Dulverton Trust
   - The Gulbenkian Trust

Benefactors book.

F  The funding of awards: discussions with various potential and actual donors

G  The contributions of Dr. Rudolph Light
Shipton Manor

H  Other donations
   - gift of advowson
   - gifts of silver
   - gifts of specific items
   - anonymous

J  The architect
   - appointment
   - note by Lord Bullock
   - correspondence with the architect
   - correspondence with the architect’s assistants
- correspondence with the University Surveyor
- photographs of individuals, the buildings and the model
- architectural comment
- press cuttings, magazines
- later correspondence with the architect’s family
- new blinds
- separate commission to design 26 Bedford Street, Oxford, denied
- materials relating to ‘How to Be Modern’ exhibition on Jacobsen

K  Prospectuses
     Entrance arrangements

L  Opening ceremonies
     Press conferences
     Commemorative Book
     Foundation Stone
     Visitors’ Book

M  Seal
     Coat of arms
     Iconography of St. Catherine

N  Special occasions
     Menus

III  The Jacobsen buildings of the College

A  Materials from the quantity surveyors

B  Materials from, and payments to, the contractors

C  Materials from technical advisers
     - including telephones

D  Minutes of site meetings

E  Papers of the Building Committee and of its sub-Committees, 1960 - 1967

F  Materials concerning particular College buildings:
     - Master’s house
     - Library
     - Music House
     - Bell Tower
     - Fellows’ rooms
     - Bicycle shed
     - Squash court
     - Punt house
     - Kitchen
     - Lodge
G  Bernard Sunley Building

H  IIIH.Box 1: Assessments of the buildings, 1963 – 1994; Assessment of space
    In College; Assessment of noise in college; Floods
    IIIH.Box 2: College valuation 1966, 1968

J  Stability of the site and subsidence

K  Comments on the buildings
    Listed building status and correspondence with English Heritage
    Architectural awards
    Correspondence

    Correspondence with the University Surveyor, 1959 - 1968
    Correspondence with the Surveyor’s Department, 1967 - 1996

M  Papers of the Fabric sub-Committee, 1983 - 2001

N  Entrance, car park, and gates
    - including planting
    - including the proposed cycle track

O  Alterations to staircases and bathrooms

P  Alterations to the Porters’ Lodge

Q  Alterations to other parts of the college
    - including window renewal project 2014

R  Specifications for the interior and furniture
    - including the kitchen
    - including lighting
    - including cutlery
    - including specimen electric plug

IV  The later buildings of the College

A  The Mary Sunley building
    The Alan Bullock building

B  The Workshop

C  Box 1- Papers of the Building Committee, 1992 - 4
    The Hodder buildings phase one
    The Hodder buildings phase two
    Box 2- Papers of the Building Committee, 2000-2003

D  Negotiations with Merton- including the New Graduate centre
    Rights of way
    Tennis courts at Trinity
E Photographs of the Hodder buildings

V Contents of the Plan Chest

A (First drawer) Garden plan, 1962, Dr. Juniper, 1 copy and 1 original (?)
               Garden plan, 1972, Dr. Juniper, original-tracing paper and multiple copies.
               List of plants, 1983, original
               Plan of Helen Gaskin Memorial garden, 1982

B (Second drawer) Jacobsen drawings and photographs of the model, 1960

C (Third drawer) Jacobsen drawings

D (Fourth drawer) Plans by Aldington Craig & Collinge, bathrooms, 1985
                Plans by Jack Lankester, Alan Bullock building, 1982
                Plans by Arup Associates, main entrance, 1976
                Plans by Balslev & partners, lecture theatre, 1961
                Plans by Brick Studio, staircases 5 - 8, 1991
                Diagrams of electrical wiring

E (Fifth drawer) Proposals for new buildings, 1992 from
               - Adams Kara Taylor
               - David Chipperfield
               - Nicholas Johnston & Peter Cave
               - Troughton Aslen
               - Wickham Associates

F (Sixth drawer) Negatives of the text of Creating St. Catherine’s College, 1997

VI The College Gardens

A Correspondence with Mrs. Coulthurst

B Early plans and correspondence

C The Master’s garden
   The S.C.R. garden
   Trees in the quadrangle
   Dr. Lee’s tree
   The fountain
   The water garden
   Memorial garden for Dr. David Kirby

D The Helen Gaskin memorial garden
   Correspondence with Arthur Gaskin

E Descriptions and photographs: Dr. Juniper, The water garden
Mrs. Sally Craig, Plants in the College gardens, further material from Dr. Juniper

F Papers of the Garden Committee, 1963 – 2004
G Donation. Louise Cooper Uncorrected dissertation on the Gardens of St Catherine’s College, Oxford. A review with the future in mind. Photos of the College taken during a visit in 2003

VII Properties of the College
A St. Clements
   - including acquisition of sites
B St. Catherine’s House
   - including legal dealings
C College houses
D VIID.Box1: Boathouse project 1966-1994
   VIID.Box2: Boathouse project 1995
   VIID.Box3: Boathouse project 1996-April 1997 (opening); VHS and Photos
   VIID.Box4: Boathouse May 1997-Dec 1999
   VIID.Box5: Boathouse May 2000-2003
   VIID.Box6: 2004-2005
   VIID.Box7: 2006-2010
   VIID.Box8: Boat house insurance 1951-1977; the rowing shop; correspondence 1983-1998; Tony Hancox general.
   VIID.Box10: Boathouse newsletters and programmes 1936-2013.

[E Northmoor Road] - see LI

VIII Chaplaincy and religious matters
A Arrangements for the use of St. Cross Church
   Chaplains
   War memorials
   Scattering of ashes
   Services in the Society and the College, 1947 - 1969
   - including carol services, 1996 –
   Clergy
B Records of war service

IX Papers of the St. Catherine’s Association
A Minute books, 1934 - 1982
B Papers of the Committee of the Association, 1959 - 1983  
Correspondence to and from Officers

C Lists of members of the Association

D Lists of alumni

E Social occasions

X Materials concerning alumni, non-alumni and publications

A Papers of the Alumni Committee, 1970 - 1994


C Putting records on to computers

D Gaudies and Events  
Box 1: Gaudies  
Box 2: Other Alumni Events  
-inc. Miscellaneous material  
Box 3: 50th anniversary events and Out of Architecture exhibition  
Box 4: Other college (non-alumni) events  
Box 5: Library and Archives exhibition and books display and events

E St. Catherine’s News Sheets, 1937 - 1958  
The St. Catherine’s Chronicle, 1962 - 1974

F The Year, 1975 - 1985, 1988 -

G The Newsletter, 1987 - 1999

H CatzEye, 2004 –

J Materials concerning alumni *records will be made available at the discretion of the Archivist

J 1 Alumni records A-M  
J 2 Alumni records M-Z  
J 3 Visiting Students 1997-1998

K Obituaries of alumni

XI Fund raising

A Papers of Appeal Committees, 1985 - 1988


C Appeals 1958 - 1968  
- including second appeal to industry, 1964
- including centenary appeal, 1968

D Appeals 1980 - 1996
- including Bullock Fund appeal, 1980
- including Silver Jubilee appeal, 1987
- including material from Fundraising Council, 1992 -1996

E Appeals 2000 - 2009

F 50th Anniversary Appeal 2012; 150th anniversary various events

G International Foundation for St. Catherine’s College

H Other fund raising:
- Esso
- Glaxo
- Rank
- Unilever
- Rio Tinto Zinc
- Foseca
- Rolls Royce

J The Development Council

XII Materials concerning students

A Papers of the Joint Consultative Committee, 1968 - 1974
Papers of the Joint Management Committee for the J.C.R.
Bar Management

B Health
Counselling
Sexual Harassment

C Loans and grants
Hardship
Bursaries
Foundation Scholars

D Closure at night
Admission of women
Regulations and Student Handbook

E Exchange schemes

F XIIIF.Box1 (A): Travel awards; Charles Green Scholarship; Hodgkins Scholarship; Fothergill Scholarship; general
XIIIF.Box1 (B): Antony Edwards Travel bursary; Mark Davys bursary;
XIIIF Box 1 (C): Wallace Watson Travel Award;
XIIIF.Box2: Expedition awards; travel reports; expedition reports 1963-1991.
XIIF. Box3: Expedition awards; travel reports; expedition reports 1991-1995.
XIIF. Box4: Expedition awards; travel reports; expedition reports 1996-1997.
XIIF. Box5: Expedition awards; travel reports; expedition reports 2002-2007.
XIIF. Box7: External enquiries 2015-
XIIF. Box8: Recent donations, including alumni donations 2016-

G Prizes
XIIG. Box1: Sembal Fund; Burton Prize; Garrett Prize; Hart Prize; Rose Prize; Gladstone Prize; Bullock Career Award; Neville Robinson Prize;
XIIG. Box2: Gardner Prize; Thomas Jefferson Prize; Katritzky Prize; Frank Allen; Bullock Prize; Leask Music Scholarship;
XIIG. Box3: Hart Prize; the Francis and Caron Fernandes Music Prize; Charles Wenden fund; Peter Rain history prize; Nick Young Award;

H Student unrest, 1970
Sit-in
Report of the Hart Committee
Student representation
Access to the Governing Body

J Papers of the Junior Common Room, 1965 -
J.C.R. constitution
Minute books
Motions

K Disciplinary appeals

XIII Students’ publications

A The Non-Collegiate Students’ Magazine, 1896 - 1918

B St. Catherine’s Magazine, 1919 - 1937

C Cats, 1937 - 1941
St. Catherine’s Wheel, 1941 - 1946
The Wheel, 1946 - 1970

D CatzEye, 1978 –


F Ladi C- 1970; (The) Catz Litter, 2012 –

G Miscellaneous
- inc. The St. Catherine’s College Alternative Prospectus, 2012

XIV College Societies
A Debating Society, 1888 - 1959
B History (Dean Kitchin) Society, 1900 - 1955
C Economics Society, 1928 - 1930
   PolEcon Society, 1954 - 1961
   European Society, 1950
   Medical Society, 2007
D Musical and Dramatic Society, 1932 - 1937, 1939 - 1940
E Dining Societies
   Boswell Society, 1951- 1969
F College Societies – General and Miscellaneous

XV Art and artistic events
A Bullock Events
   Theatre
   Reading parties
   Hoax Ibsen Exhibition
   Arts Week
B Musical events,
   Philip Wilby, Rondell for orchestral ensemble. Millennium concert.
   Photographs
C Sculpture
   Tapestries
   Other arts
   Artist in residence
D Balls
E Audio recordings of concerts
   (see separate handlist)
F Various DVDs (see separate list)

XVI The Middle Common Room
A Papers of the Committee on Graduates, 1963 - 1988
B Graduate Scholarships and courses
   - Esso programme in management skills training
   - Rudolph & Ann Rork Light Scholarship
   - Cochrane prize
   - Sponsorship
- Alan Tayler memorial Trust fund

C Papers of the Middle Common Room, 1964 – 1997
   - including 2 bound volumes of papers from 1984-1985

XVII Amalgamated Clubs

XVIII Sport in College

A XVIIIA.Box1: Boat Club Minutes 1922-29/1929-46
   XVIIIA.Box2: Boat Club Minutes 1947-59/1971-76
   XVIIIA.Box4: Boat Club Diary 1982/1983-84/1986-87
   XVIIIA.Box5: Boat Club Diary 1987-88/1988-89
   XVIIIA.Box6: Boat Club Manuscript and copies of “A History of St. Catherine’s rowing, 1875-1989”

B Rugby

C Other sports

D Sporting Photos and Memorabilia Donated by Robin Murphy c. 2010
   XVIII.D.1 – slides, strip of negatives, photos in envelope
      - ashtray inscribed ‘St Catherine’s BC 1929’
      - Oxford University Athletics Club medal for 1st in Pole Vault 1967
      and Harvard Yale Track Athletic Ass’n medal, inscribed on back – ‘O-C vs H-Y Track Meet 1967’ – in same small, blue box
      - Oxford & Cambridge Athletic Sports medal, un-engraved

XVIII.D.2 – miscellaneous sporting photos, mainly athletics, mainly from the 1960’s

XIX Sporting photographs

XX Photographs of life in College

XXI Photographs of groups and individuals
   J.C.R. group photographs

XXII The Senior Common Room

A Papers of the Senior Common Room Committee, 1961 - 1989

B Lists of Senior Common Room members

C Wine lists
D  Furniture and Lighting

XXIII  The Constitution of the College

A  Preliminary discussions in the University
   The enabling University Statute
   Correspondence with the Privy Council
   Petition for a Charter
   Discussions of draft Statutes
   First draft of the Statutes
   Grant of the Charter and the 1963 Statutes (The Charter is kept in the safe)

B  Statutes of the College - successive editions

C  Statutes made by the College and their explanatory memoranda

D  Discussions of draft By-laws of the College
   First draft of the By-laws
   By-laws - successive editions

E  The Committee on housing and other benefits
   The sub-Committee on rights and privileges and explanatory annexe
   Constitution of the Trusts Pool, 1964
   The making of a Statute for the College
   Interpretative memoranda
   Roles of Master and Vice-Master

F  University Commissioners’ Statute for the College, 1993
   By-laws made under the Statute

G  Papers of the gardener Committee, 1961 - 2004

H  Conference of Colleges Appeal Tribunal
   Office of Independent Adjudicator

XXIV  Papers of the Stated General Meeting
       1963 -

XXV  Papers of the Governing Body
       1963 - 2005

XXVI  Papers of the Statutory Committee
       Mastership Proposals
       1969 -

XXVII Papers of the Nominating Committee
       1963 - 1988

XXVIII Papers of the Academic Policy Committee
       1963 - 2002
XXIX  **Academic projects, discussions and lectures**

A  Papers of the Lectures Committee, 1966 - 1985
B  The Gladstone Diaries - edition by M. R. D. Foot
C  Smith Associates Lectures
D  Alan Tayler Lectures
E  College Lectures
F  College Seminars, 1984 - 7
G  The Energy Seminar- Oxford Energy Institute
H  The Katritzky Lectures
J  The Sir Patrick Nairne Lectures
K  The Kobe Institute
L  Management Studies
M  Fellows’ Workshops, 1971 - 1988
N  Cameron Mackintosh Lectures
P  Symposia and conversaziones
Q  Fine Art
R  Moots
S  Tapes
T  Catz Exchange

XXX  **Papers of the Planning and Resources Committee**
     1989 - 99

XXXI **Papers of the Planning Committee**

XXXII **Papers of the Tutorial Committee**
     (still kept in the academic office)

XXXII **Papers of the Finance Committee**
     1961 - 2010
     - including reports of the Investment sub-Committee
XXXIII  **Investment Policy and Reviews**

XXXIV  **Various financial matters**

A  Policy on conferences  
B  Expenses and allowances  
C  Superannuation  
D  Rating  
E  Insurances  
F  Expenditures following the Light benefactions, 1963  
Economies, 1975  
G  Ladbrooke lottery  
H  Legacies and proposed legacies  
J  Proposals for senior administrative appointments  
K  Staffing issues  
Salaries and wages  
L  The Consultancy

XXXV  **Papers of the Fellowships Committee**  
1961 - 1994

XXXVI  **Papers of the Research and Visiting Fellowships Committee**  
1974 - 2001

XXXVII  **Papers of the Dispensations Committee**  
1963 - 2000

XXXVIII  **Papers of the Domestic Committee**  
1962 - 1995

XXXIX  **Papers of the Library and IT Committees**  
1962 - 2011

XL  **The Founding Master**

His great achievement of founding St. Catherine’s College is recorded in the minutes of the St. Catherine’s College Committee and the Committee on the proposed new College which preceded it, in extensive correspondence
relating to fund raising, and in the materials relating to the design of the College. See particularly sections II-VII and XI.

The bulk of his papers are in the Bodleian Library, but the family gave a range of more personal papers to the College archives, to be made available to anyone wishing to consult them. They divide into rough categories as follows:

A Some personal correspondence
B Speeches and notes for speeches
C Newspaper cuttings
D Appointment as Master
E Materials relating to his book on his father, Building Jerusalem
F Materials relating to his book on Ernest Bevin
G Materials relating to his book on Hitler
H Papers relating to the Aspen Foundation
J Letters of congratulation on his knighthood
K Papers relating to the Bullock Fund of the College
L Materials relating to the gift of the fountain
M Materials relating to honorary degrees and awards
N Obituaries and Memoirs
O Interviews
P Photographs

XLI Visitors
- the Duke of Edinburgh
  Box 1: Visits/communications 1964 – 1989
  Box 2: Visit 1995

XLII Masters
- Sir Patrick Nairne
XLII a
XLII b: becoming Master 1981; Admin; Correspondence; retirement.
- Sir Brian Smith
- Lord Plant
- Sir Peter Williams
- Professor Roger Ainsworth

XLIII **Official Tutorial Fellows**
- including Emeritus Fellows

XLIV **Official non-Tutorial Fellows**
- including Emeritus Fellows

XLV **Professorial Fellows**
- including Emeritus Fellows

XLVI **Supernumerary Fellows**

XLVII **Fellows by Special Election**
- including Emeritus Fellows

XLVIII **Research Fellows**

XLIX **Junior Research Fellows**

L **Honorary Fellows**
- including former Supernumerary Fellows

LI **Visiting Fellows**
**Christensen Benefaction**
- including Northmoor Road

LII **Domus Fellows**

LIII **Cameron Mackintosh Professors**

LIV **Associates**
**Visiting Academics**

LV **Teaching appointments**

A **Lecturers**

B **Lecteurs**

LVI **Administrators**
- Note on the titles and responsibilities of earlier senior staff

A **Academic**
- Librarians
- Archivists
- Tutors for Visiting and Associate Students
- Senior Tutor’s Secretaries and Academic Secretaries

B Financial
- Bursars and Assistant Bursars
- Accountants
- Development Officers
- Conference Administrators

C Domestic
- Bursars and Assistant Bursars
- College Stewards and Domestic Managers
- J.C.R. and M.C.R. Stewards
- Chefs
- Head Gardeners
- Head Porters
- S.C.R. Butlers

D Services
- Maintenance Superintendents
- Computer Managers
- Doctors
- Nurses
- Chief Clerks and Registrar
- Master’s Secretaries and Personal Assistants

LVII Academic statistics and correspondence

A Correspondence with schools

B Admissions
- including the Clegg admissions scheme

C Academic results

D College lists

E University Calendars

LVIII Domestic management

A Papers of the Accommodation Committee
   Issues of accommodation

B Papers of the Bernard Sunley Theatre Committee

C Gas supply
   Water
D  Security Committee
   Fire precautions
   Safety precautions

E  Everyday book

LIX  **Relationships with other institutions**

A  The University
   - The Committee of Estates Bursars
   - The Franks Commission, 1964

B  Communications with the Proctors

C  The City
   - planning matters
   - roads and traffic
   - parking issues

D  Other Universities
   - Vanderbilt University
   - Stanford University

E  Abingdon School

F  Other colleges
   - Linacre College
   - Merton College (including Holywell Mill site)
   - Magdalen College (access)
   - St. Catharine’s College, Cambridge
   - Fitzwilliam College, Cambridge
   - Churchill College, Cambridge
   - Robinson College, Cambridge

LX  **Legal matters**

A  Planning applications

B  Litigation concerning rented accommodation
   - Dorling v. St.Catherine’s College

C  The Business Expansion Scheme, 1993

D  Census returns

E  Other legal materials (inc. bequests)

LXI  **History of the College**
A A Brief History by R. L. Abbott, 1894
S. Ashley, contribution to Encyclopaedia of Oxford, 1988

B M. E. and J. D. Davies, Creating St. Catherine’s College, 1997

C Talks by Lord Bullock and others
Oral history
Miscellaneous recollections of early years of college and delegacy

D Reconstruction by S. K. Baluss (citing Lord Bullock), 1995

E Creating an archive
- including early attempts

F Stanley Gillam’s work on the archive

G Procedures
- including relation to student records

H Papers of the Archive Committee, 1983 - 2004
- including correspondence with Sir Patrick Nairne

J Box 1. Donations for St. Catherine’s College: A Pen Portrait.
Materials relating the commissioning and production of St. Catherine’s College: A Pen Portrait
- including correspondence, requests for content, rough drafts of content, and material from Third Millennium Publishing – brochures etc.


LXII Historical

A Almanack

B Time Capsule

C Anniversaries