

# Giving Form

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone number: \_\_\_\_\_

Address: \_\_\_\_\_

## I would like my gift to support

- Our greatest need    Student support    Teaching & research    Access & outreach    Buildings & grounds
- Other (please specify): \_\_\_\_\_

## Regular gift

I would like to make a monthly / quarterly / annual \* gift of:

- £3    £5    £10    £25    £50
- £100    £250    £500    £1,000    £ \_\_\_\_\_

Starting on 15 / 28 \* Month \_\_\_\_\_ / \_\_\_\_\_ Year \_\_\_\_\_

\* Delete as appropriate. Please ensure the start date is at least one month from today.

Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the form and send to: Development Office,  
St Catherine's College, Oxford, OX1 3UJ

Service User Number  
8 3 6 9 4 3

To: The Manager      Bank/building society: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Name(s) of account holder(s): \_\_\_\_\_

Bank/Building Society account number      Branch sort code

\_\_\_\_\_ — \_\_\_\_\_ — \_\_\_\_\_

Reference: \_\_\_\_\_

Instruction to your Bank or Building Society: Please pay St Catherine's College Direct Debits from the account detailed in this instruction, subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with St Catherine's College and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_

Banks and Building Societies may not accept Direct Debit instructions for some types of account

## Single gift

I would like to make a gift of:

- £25    £50    £100    £300
- £500    £1,000    £ \_\_\_\_\_

I enclose a cheque payable to 'St Catherine's College, Oxford'

Please charge my:  Mastercard    Visa    Maestro

This is a credit / debit card (please delete as appropriate)

Card number: \_\_\_\_\_

Valid from: \_\_\_\_\_ Expiry date: \_\_\_\_\_

Issue number: \_\_\_\_\_ Security number: \_\_\_\_\_

## Gift Aid (UK taxpayers only)

If you are a UK taxpayer and choose to donate using Gift Aid, we can reclaim 25p for every £1 that you give, at no extra cost to you. To be eligible for Gift Aid, you must be a UK taxpayer and you must not pay less Income and/or Capital Gains Tax in a given tax year than the amount of Gift Aid claimed on all your donations in that tax year. If you pay less than this amount of tax, it is your responsibility to pay any difference. Please notify us if you change your name/address or no longer pay a sufficient amount of tax.

I wish St Catherine's College to treat this gift, and all donations made from the date of this declaration until further notice, as Gift Aid.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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## Legacies

- Please send me information about leaving a legacy.
- I am leaving a legacy to St Catherine's College.

- If you no longer wish to receive mailed fundraising appeals from St Catherine's College, please tick here.

Please return to the Development Office.

St Catherine's College, Manor Road, Oxford, OX1 3UJ, UK  
development.office@stcatz.ox.ac.uk www.stcatz.ox.ac.uk/giving

Registered Charity No 1143817



St Catherine's  
College Oxford

## Privacy Notice

### How we use your data

The personal data you provide on this form will be used by St Catherine's College, University of Oxford to process your donation in accordance with our contractual and legal obligations, and to meet our legitimate interest of alumni and supporter engagement, fundraising and stewardship. We will use your data to: record information about your giving, including any gift agreements, memberships, or correspondence relevant to your donation; communicate with you about the impact of your donation and other appeals that may be of interest to you; record your updated contact details and mailing preferences: record your preferences regarding the external reporting of your donation: and record information about your willingness and ability to support our charitable objectives.

### Who has access to your data

The data you provide will be stored by St Catherine's College, University of Oxford and shared only with third parties supporting the processing of your transaction and other functions relating to our work. We will only do this for specified purposes, by secure means, using the minimum amount necessary, and with the relevant data sharing agreements in place. We do not and will not sell your data. You have the right to object to the processing of your personal data at any time.

### How long we keep your data

We consider our relationship with our donors, supporters and alumni to be lifelong and we will retain most of your data indefinitely unless you request otherwise.

### Your rights

You have the right to opt-out of direct marketing at any time. You also have the rights to request access to and correction or erasure of your data; to request transfer of your data to another party; or to object to the processing of your data or request that such processing is restricted. For full details on how we treat your information, including your rights, please see our Privacy Notice at [https://www.stcatz.ox.ac.uk/GPDR\\_Main\\_Page](https://www.stcatz.ox.ac.uk/GPDR_Main_Page). If you would like to request a hard copy of our Privacy Notice, exercise your rights, opt-out, or are dissatisfied with the way we have used your information, please contact the Data Protection Officer at [DPO@stcatz.ox.ac.uk](mailto:DPO@stcatz.ox.ac.uk). If you remain dissatisfied, you may lodge a complaint with the Information Commissioner's Office at: <https://ico.org.uk/concerns/>

### Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If you request St Catherine's College, University of Oxford to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If there are any changes to the amount, date or frequency of your Direct Debit, St Catherine's College, University of Oxford will notify you ten (10) working days in advance of your account being debited or as otherwise agreed.
- If an error is made in the payment of your Direct Debit, by St Catherine's College, University of Oxford or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when St Catherine's College, University of Oxford asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

### Charitable Status

All gifts are processed by the St Catherine's College and your gift will be held in the specific fund whose purposes most closely correspond to the area you wish to support. It shall then be applied in accordance with the purposes of the relevant fund. Wishes expressed shall not give rise to new trusts or other legally binding obligations. The College's Charitable Objects are to advance learning, education and research in the arts and sciences and to provide for men and women who shall be members of the University a College wherein they may work for degrees in the University or may carry out postgraduate or other special studies. The Governing Body has considered the Charity Commission's guidance on public benefit and in keeping with its objects, the College's aims for the public benefit are:

- to advance learning, education and research in the arts and sciences
- to provide for men and women who shall be members of the University a College wherein they may work for degrees in the University or may carry out postgraduate or other special studies

It is therefore an exempt charity for the purpose of charity legislation. As such, it has full charitable status; the registered Charity number is 1143817.