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# Catz Music House Rules

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Updated 11 October 2021

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## Booking

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- Use Catz online room booking website: <https://mrbs.stcatz.ox.ac.uk/>
- Due to high demand, bookings are limited to 90-minutes.
- If you have booked but then are unable to use the time, please delete the booking from the calendar so that others can use the space.

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## Equipment

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- There are two grand pianos, a harpsichord, drum set, keyboard and several amplifiers in the music house for student use.
- Harpsichord: this instrument is only to be used by permission of the Director of Performance.
- Drum Set: Please return the drum set to its original set-up when finished.
- No instruments are not to be removed from the Music House without permission of the Director of Performance.
- There is a limited budget for replacing damaged instruments, and it may not always be possible to do so. Please treat the instruments with respect so that everyone can use them.

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## COVID-19

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Continue to exercise care when using the music house in order to prevent the spread of COVID-19.

- Sanitise hands before and after touching instruments and equipment.
- DO NOT spray sanitiser directly on the pianos or other instruments. These may be wiped down carefully with disinfectant wipes. (See full instructions below).
- Limit gathering in large groups in the Music House, and be respectful of others by wearing masks.
- Consider propping the door open for a few minutes at the beginning and end of your session to allow fresh air to circulate. DO NOT leave the door propped open when you leave.

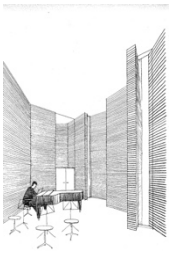
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## Music House Equipment Sanitation Procedures

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**DO NOT SPRAY disinfectant on any instrument!** Use disinfectant wipes as provided. When wipes are not available, please spray a disposable towel with disinfectant and use to wipe down instruments and surfaces. Discard after use in an appropriate bin.

- Pianos and keyboards
  - Wipe down keyboards with disinfectant before and after use, as well as other surfaces that are touched.
  - Wipe down piano benches, especially height adjustment knobs.
- Harpsichord
  - The harpsichord is not to be used. If you wish to have access to this instrument contact the Director of Performance, Dr Cayenna Ponchione-Bailey
- Drums
  - Bring your own drum sticks/mallets.
  - Wipe down any surfaces touched (cymbals, snare throw-offs, etc.).



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- Amplifiers
  - Wipe down knobs with disinfectant before and after use, as well as other surfaces that are touched.

Return all instruments and equipment to their original locations when finished.

## Wind and Brass Instruments

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Extra care needs to be taken to ensure condensate from instruments is properly collected and surfaces are sanitized.

- Brass players should bring a towel or cloth to all practice sessions and rehearsals, to be used for the collection of condensate.
  - This should be washed by the individual player before and after each session.
  - If any condensate falls onto the floor of the rehearsal space, or onto equipment such as chairs or music stands, disinfectant should be applied.
  - Sanitise with disinfectant wipes floors and surfaces after use where towels have been laid to collect condensate.
- Take extra care when using cloths and pipe cleaners to clean wind instruments. Wherever possible, do this in your own room after your session.

## Table for Instrument Cases and Personal Items

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Do not place any instruments or personal items on the pianos or harpsichord. Please use the table provided and wipe down with disinfectant before and after use.

## Food and Drink

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- Food and drink are not permitted (exceptions for bottled water and other spill-resistant beverage containers).

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