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# Catz Music House Covid-19 Rules

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Updated 5 October 2020

## Booking

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- Use Catz online room booking website: <https://mrbs.stcatz.ox.ac.uk/>
- When booking, list the names of the other individuals who will be using the venue with you at that time on the booking form. This will be used for Track and Trace as necessary.

## Capacity

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- No more than 3 people may be in the Music House at any time. **If individuals or groups are found to be ignoring this rule, they may be prevented from booking the Music House in future.**
- Social distancing of a minimum of 2 metres is required in the music house. It is advisable to increase this as much as practically possible when singing or playing wind and brass instruments in a group.
- Use the markings on the floor to assist with setting up rehearsals.
- Do not face each other directly, but face the same direction or form an arc.

## Entering and exiting

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- Do not arrive before your scheduled time and please leave the music house no less than 10 minutes before the end of your practice or rehearsal time, to avoid overlap with other users and allow the air to settle.
- As with other college facilities, please use hand sanitiser before and after entering the Music House, as well as before and after touching instruments and surfaces.
- To keep fresh air circulating and reduce the risk of aerosol build-up in the space, it is important to keep the door to the Music House propped open as much as possible when singing or playing wind and brass instruments and when two or more people are present. **DO NOT** leave the door propped open when you leave the Music House.

## Masks

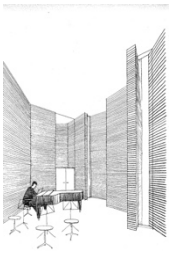
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- Masks must be worn in the music house when there are two or more people. Singers, wind and brass players can remove their masks when playing. Masks must be worn to set up, take down, and clean equipment.

## Food and Drink

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- Food and drink are not permitted (exceptions for bottled water and other spill-resistant beverage containers).



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## Music House Equipment Sanitation Procedures

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**DO NOT SPRAY disinfectant on any instrument!** Use disinfectant wipes as provided. When wipes are not available, please spray a disposable towel with disinfectant and use to wipe down instruments and surfaces. Discard after use in an appropriate bin.

- Pianos and keyboards
  - Wipe down keyboards with disinfectant before and after use, as well as other surfaces that are touched.
  - Wipe down piano benches, especially height adjustment knobs.
- Harpsichord
  - The harpsichord is not to be used. If you wish to have access to this instrument contact the Director of Performance, Dr Cayenna Ponchione-Bailey
- Drums
  - Bring your own drum sticks/mallets.
  - Wipe down any surfaces touched (cymbals, snare throw-offs, etc.).
- Amplifiers
  - Wipe down knobs with disinfectant before and after use, as well as other surfaces that are touched.
- Music Stands
  - Bring your own music stand.
  - Or, if using a Music House music stand, wipe down with disinfectant before and after use.
  - Do not share music or music stands during a session.

Return all instruments and equipment to their original locations when finished.

## Wind and Brass Instruments

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Extra care needs to be taken to ensure condensate from instruments is properly collected and surfaces are sanitized.

- Brass players should bring a towel or cloth to all practice sessions and rehearsals, to be used for the collection of condensate.
  - This should be washed by the individual player before and after each session.
  - If any condensate falls onto the floor of the rehearsal space, or onto equipment such as chairs or music stands, disinfectant should be applied.
  - Sanitise with disinfectant wipes floors and surfaces after use where towels have been laid to collect condensate.
- Take extra care when using cloths and pipe cleaners to clean wind instruments. Wherever possible, do this in your own room after your session.

## Table for Instrument Cases and Personal Items

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Do not place any instruments or personal items on the pianos or harpsichord. Please use the table provided and wipe down with disinfectant before and after use.