St Catherine's College GDPR Register of Processing Activities 3/4: Office Holders/Employees Version 1.0 Published 18 May 2018

Please see retention schedule for key where necessary

				Our lawful basis for			Special category- details of public interest etc (where	Criminal Conviction	
Category of personal data	Source of the data	Why we process it	How long we keep this data	processing	Details relating to lawful basis (where applicable)	Special category grounds	appropriate)	Grounds	Criminal conviction grounds (further information)
Recruitment records: your personal contact details, application paperwork, evidence of qualifications,	We obtain this data from the University of Oxford	To enable us to consider whether to enter into a contract of employment with you. Certain parts of the record are	Unsuccessful applicant data is erased one year after the completion of the recruitment process , except:	Processing is necessary in order to take steps at your	The College has a legitimate interest in maintaining a record of its recruitment activities, and	Processing is necessary for carrying out obligations or		N/A	
references, requests for special arrangements or waiver	We obtain this data from	also held as part of College compliance with immigration	1. to the extent that details are recorded in College administrative records, such as Governing Body and	request prior to entering a	holding appropriate management and administration	exercising our or your rights			
of eligibility criteria, and selection committee and	you		other Committee papers and minutes, such documents are stored in the College archive permanently;	contract		or obligations in			
interview panel reports. (Not including criminal conviction						employment or social			
data, if applicable).	you We obtain		2. where the successful applicant is a Tier 2 or Tier 5 visa applicant, sponsored by the College, copies of	Processing is necessary for		security/protection as			
	this data from third parties (eg references)		the following recruitment records (for all shortlisted applicants in the relevant recruitment process) will be kept by the College for the time periods required under UK Visas and Immigration guidance, as	compliance with a legal obligation		authorised by UK laws			
	(eg rererences)		amended from time to time:	obligation					
				Processing is necessary for					
			(1) All applications shortlisted for final interview in the medium in which they were received (e.g. emails,						
			application form, cv).	someone else's legitimate					
			(2) The names and total number of applicants short-listed for final interview (3) Notes from the final interviews conducted	interests, except where overridden by your data					
			(4) Documented reasons why each rejected EEA national who attended a final interview was not	protection rights and					
			employed. Reasons must directly relate to the essential selection criteria for the post.	freedoms					
			-						
Recruitment records: medical/health and disability information	We obtain this information from you	To enable us to make appropriate adjustments during the recruitment process	3	Processing is necessary for	Processing is necessary for compliance with equality law	Processing is necessary for carrying out obligations or		N/A	
information	from you	recruitment process		compliance with a legal obligation		exercising our or your rights			
						or obligations in			
						employment or social			
						security/protection as			
						authorised by UK laws			
Recruitment records: Passport, right to work and visa	We obtain this data from	To enable us to assess your right to work in the United	Unsuccessful applications; Data is erased after one year has passed	Processing is necessary in		Processing is necessary for		N/A	
information.	the University of Oxford	Kingdom and take steps to meet immigration	Successful applicants: These records must be kept for the duration of employment and for a further two		and employment law.	carrying out obligations or			1
	We obtain this data from you We may	requirements where necessary.	years after the University ceases to sponsor the visa holder [Home Office and UK Visas and Immigration retention requirement].	request prior to entering a contract.		exercising our or your rights			
	obtain this information from		retention requirement).	contract.		or obligations in employment or social			
	third parties (eg the Home			Processing is necessary for		security/protection as			
	Office)			compliance with a legal		authorised by UK laws			
				obligation.					
				Processing is necessary for					
				the purposes of our or					
				someone else's legitimate					
				interests, except where					
				overridden by your data					
				protection rights and freedoms.					
Recruitment records: equality monitoring data. This may consist of data concerning health, sexuality, ethnicity or	We obtain this data from	For equality or monitoring purposes.	This information will only be held and processed in anonymised form. This information will be kept in perpetuity in an anonymised form for College records and monitoring purposes.	Processing is necessary for compliance with a legal	Processing is necessary for compliance with equality law.	Substantial public interest under the UK Data	The processing is of data concerning health, sexuality, ethnicity or religious beliefs and is necessary for equality	N/A	
religious beliefs.	100		perpetative and any mach for the concept econd and monitoring perposes.	obligation			of opportunity of treatment purposes in accordance with		
				Processing is necessary for			the conditions and safeguards specified in the Data		
				the purposes of our or			Protection Act 2018, with a view to promoting or		
				someone else's legitimate interests, except where			maintaining such equality.		
				overridden by your data					
				protection rights and					
				freedoms					
Recruitment records: communications regarding our	We obtain this data from	To document the process under which applicants are	Recruitment records of successful applicants: 5 or 6	Processing is necessary in	The College stores various records in compliance with	N/A		N/A	1
decisions (rejections, shortlists, interview invitations,	the University of Oxford	considered for positions, and successful applicants are		order to take steps at your	immigration law requirements.				1
offers)	We generate this data about	engaged as employees or office-holders at the College.	Recruitment records for unsuccessful applicants: 3	request prior to entering a					
	you			contract.					
				Desserving is passage					
				Processing is necessary for compliance with a legal					1
				obligation					
Appointment records: criminal conviction and Disclosure	We obtain this data from	As part of the application process to assist us in making	For 6 months following your appointment to the relevant role. Information relating to criminal	Processing is necessary in	To the extent that a role will involve working with minors,	N/A		The processing meets a	Processing is necessary for the purpose of performing
and Barring Service information.	you We obtain this data from a	recruitment decisions.	convictions collected in the course of the recruitment process will be deleted once the DBS check has yielded a satisfactory or unsatisfactory result. DBS certificate information will be retained for 6 months	order to take steps at your request prior to entering a	processing is necessary for compliance with safeguarding			condition in Parts 1-2 of Schedule 1 to the Data	exercising obligations or rights imposed or conferred law in connection with employment, in circumstances
	third party (eg from DBS)		from the date of your appointment.	contract.				Protection Act 2018	where the College has an appropriate policy document
	· · · · · · · · · · · · · · · · · · ·		1						place.
				Processing is necessary for					
				compliance with a legal					Processing is necessary for the protection of the publ
1		1		obligation.	1				against dishonesty, unfitness or incompetence.
				Processing is necessary for					1
				the purposes of our or					1
				someone else's legitimate					1
				interests, except where					1
1				overridden by your data protection rights and					1
1				protection rights and freedoms					1
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Appointment records: role details, negotiations,	We obtain this data from	To record the terms under which staff and office-holders are another by the College	5 or 6	Processing is necessary for		N/A		N/A	
Appointment records: role details, negotiations, probation period and contract details.	We obtain this data from the University of Oxford We generate this data about	To record the terms under which staff and office-holders are engaged by the College.	5 or 6	Processing is necessary for performance of our contract with you		N/A		N/A	
	the University of Oxford		Sor6	performance of our contract		N/A		N/A	

Appointment records: Equality monitoring data	We obtain this data from you	For equality or monitoring purposes.	This information will only be held and processed in anonymised form. This information will be kept permanently in an anonymised form for College records and monitoring purposes.	Processing is necessary for performance of our contract with you Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms	Processing is necessary for compliance with our obligations unsert equally taw, employment taw and laws specific to the higher education sector.	Substantial public interest under the UK Data Protection Act 2018	The processing is of data concerning health, sexuality, entrody or regious belof and an excession for equality of opportunity of treatment purposes in accordance with the conditions and adequarks specified in the bata Protection Act 2028, with a view to promoting or Protection Act 2028, with a view to promoting or the Orlege has a steptiment interest in hadding a record of its equality information over time.	N/A	
Appointment records: medical/health and disability information	We obtain this data from you We may obtain this information from a third party (eg Doctors, Occupational Health)	To enable us to make reasonable adjustments on commencement of your employment by the College.	1	Processing is necessary for compliance with a legal obligation	Processing is necessary for compliance with equality law.	Processing is necessary for carrying out obligations or exercising our or your rights or obligations in employment or social security/protection as authorised by UK laws		N/A	
Appointment Records: Photographs (formal)	We generate this information about you We obtain this information from you	To enable visual identification of staff and office-holders for security purpose. To publish images of staff and office-holders to anable identification by students, colleagues and third parties.	Sor 6	Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms	We have a legitimate interest in ensuring the security of our premises and the exclusion of non-authorised individuals. We, your colleaguest, students and others also have a legitimate interest in being able to identify you. In relation to College archives, the College has a legitimate interest in holding a visual record of employees and office holders over time.	N/A -		N/A	
Appointment Records: Bank account, unit code and personal card details, expense allowances and expense claims.	We obtain this data from you We obtain this data from	To enable us to monitor expense claims made and make necessary payments. Processing is necessary for the operation of the College		performance of our contract with you. Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms	We have a legitimate interest is operating and ensuring appropriate use of the College expenses system.	N/A		N/A	
Appointment Records: Bank account, sort code, BACS UD, National Insurance numbers, salary details, passips, bonur details, tax forms, tax codes and payments information.	We obtain this data from you We generate this data about you We may obtain this information from a third	Processing is necessary for the operation of the College payroll and benefits system.	PATs and payrol data will be related for 7 years from termination of your enployment for the purposes of reporting to MMC.	Processing is necessary for performance of our contract with you		N/A		N/A	
Appointment Records: Allocation of keys, key fobs/acces cards.	s We generate this data about you	t To enable you to access College facilities while maintainin the security of the College	ig 1	Processing is necessary for performance of our contract		N/A		N/A	
Appointment Records: Pension membership data including delification numbers, soutes and projections, terms, opt-in and opt-out notices, benefits and contributions.	CABEY	In order to enable your enrolment in to your pension scheme and to make our contribution.	Sor 6	Processing is necessary for performance of our contract with you Processing is necessary for the purposes of our our other someone else's legitimate interests, except where overridden by your data protection rights and freedoms	We, and you, have a deglimate interest in being able to request this data from the pensions provide at your request, and discussing it with you, including any implications of adjustments.	N/A		N/A	
Appendement Records: Other data relating to your occupational periods otherms, including: (a) death in service benefit nominations; (b) health information about you (as a result of incapacity retirement benefit); (c) information about your spoual or other relationships which might identify your essuality; (d) absence information, which might allow the reverse engineering of trade union affiliation in the case of strike absences.	a third party (eg Doctor, Occupational Health)		Sor6	Processing is necessary for performance of our contract with you Processing is necessary for the purpose of our or someone else's legitimate contraction of the purpose and the purpose of the someone else's legitimate contraction of the processing of the freedoms	scheme provider, to enable the provider to operate the preservine naccordnet with the scheme many your and their respective rights and obligations.	Processing is necessary for carrying out obligations or serectising our over rights or obligations in employment or social security/protection as authorised by UK laws			
Appointment Records: Next of kin/emergency contact data	We obtain this data from you	To enable us to contact appropriate individuals in the event that you are injurch, Become unwell, or there othe relevant cause for concern regarding your well-being.	r -	Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms	It is in you, and our, legitimate interests for us to have the means to contact a family member or other designated representative in a situation where there is significant concern for your welfare.	N/A		N/A	
Appointment Records Contact details (name, addresses, telephone numbers), as amended from time to time.	We obtain this data from the University of Doford We obtain this data from you We generate this data about you	In order to be able to contact you in your cole as an employee or office and to hold at the Collega and home applicable to comply with immigration law. These detail will also appear on documents and materials held in the College archive.	1	Processing is necessary for performance of our contract with you. Processing is necessary for compliance with a legal obligation. Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms		N/A		N/A	

Appendimment Records: Computer and email information, including login, useramane and password information for Colleger Trystems, P addresses of devices you connect to Colleger Trystems, equipment allocated to you, and details of when you connected or bigged in to our network, records of internet usage.	the University of Oxford b We generate this data about you	For the proper management of College IT resources.		performance of our contract with you. Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms				N/A	
Procedures: Security records, including CCTV, access control records and access (ap. Security incidents, accident reports and health and safety records.	We generate this data about	To monitor the attendance of people on College premises as part of the College's safety and security arrangements.	See BOPA 8 To the extent that details are recorded in College administrative records, such as Governing Body and other Committee papers and minutes, such documents are stored in the College archive permanently;	Processing is necessary for performance of our contract with you. Processing is necessary for the purposes of our or someone edse's legitimate interests, except where overridden by your data protection rights and freedoms	We, and residents of the College, have a legitimate interest in retriction access to College property to authorised persons, maintaining a record of access and maintaining a record of incidents occurring on College property.	Processing is necessary for carrying out obligations or exercising our or your rights or obligations: employment or social security/protection as authorised by UK laws.	The College also processes special category information in protection Act 2018: exercising our functions and/or detecting or prevention junkaful acts under Heaht and Safety and similar legislation.	The processing is necessary in connection with legal proceedings (including proceedings), including proceedings), obtaining (legal proceedings), obtaining (legal advice or is obtenvisie necessary for establishing, exercising or defending legal rights. The processing meets a condition in Parts 1-3 of Schedule 1 to the Data Protection Act 2018.	Where data is recorded concerning criminal offences/allegations relating to you.
Procedure: Housing applications, information, decisions and sarragements: teamory applications, related correspondence, tenancy agreements, rents, deposits an fee details.	you d We generate this data about you	For the management of College-owned bousing used for employee and office-holder occupation.		with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for compliance with a legal	We are required by low to place deposits in certain deposit schemes, and hold appropriate records in relation to the same.	N/A		N/A	
Procedures: Housing applications, information, decisions and arrangements details of Colesconder existential property occupants, including names, ages, disability details, nationality and immigration status data.	We obtain this data from γου	For the proper management of College-owned housing used for employee and office-holder occupation.	Ser 6		We are required by law to confirm and hold appropriate records regarding the immigration status of tenans. We also have a legitimate interest in knowing who the occupants of College properties are.	Explicit consent		NA	
Procedures: Joint equity scheme arrangements, including title documents, copies of mortgage paperwork and payment records	<ul> <li>We obtain this data from you</li> <li>We generate this data about you</li> <li>We may obtain this information from third parties (eg Mortgage lenders)</li> </ul>	For the proper functioning of the College joint equity scheme arrangement.	Sar6	Processing is necessary for performance of our contract with you. Processing is necessary in order to take steps at your request prior to entering a contract		Substantial public interest under the UK Data Protection Act 2018	To the extent that is it necessary to process special category data, this will be done for reasons of substantial public interest under the UK Data Protection Act 2018.		To the extent that criminal conviction data is retwant and processed by use in relation to the joint equity scheme, we would process it for the purpose of obtaining legal advice.
Procedures: Conflict of interest declarations and Bribery Act Register entries	We obtain this data from you	To enable us to identify when your personal or family interests and/or loyalities conflict with those of the College.	Sar6	Processing is necessary for compliance with a legal obligation Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms	We have adgitimate interest in understanding when your interests may college, and when you will be unable to contribute to College management and/or decision. In certain circumstances we may also have a legal obligation to process this data.	N/A		N/A	
Procedures: Health and Safety Assessments	We obtain this data from you We generate this information about you	To enable us to make appropriate adjustments to your working environment and duties to accommodate changes in your physical and/or mental condition.	This data will be retained for 7 years from the date of termination of your employment, unless the assessment relates the conduct and returns for its assessment of work which exposes employees to abbestos where records of assessments will be retained for 40 years.	Processing is necessary for compliance with a legal obligation	Processing is necessary to comply with Health and Safety law	Processing is necessary for carrying out obligations or exercising our or your rights or obligations in employment or social security/protection as authorised by UK laws		N/A	
Procedures: Probation period records, including dates, duration, feedback and evaluations, and materials relating to any decisions made.	We generate this data about you	To manage the probationary period in line with your contract with the College and College procedures.	Ser 6	Processing is necessary for performance of our contract with you		N/A		N/A	
Procedures: Promotion and progression material including splitations, references and supporting materials, records of deliberations, decision notifications, feedback and awards; long service awards.	We obtain this data from the University of Oxford. We obtain this data from you. We generate this data about you. We may obtain this information from a third party (eg referees)	For the proper functioning of the promotion application and award process. Televant personal date may also be placed in the College actives as part of the record of College committee discussions.	Ser 6	Processing is necessary for performance of our contract with you. Processing is necessary in order to take steps at your request prior to entering a contract. Processing is necessary for the purpose of our or someone else's legitimate overridden by your data protection rights and freedoms	In relation to College archives, the College has a legitimate interest in holding records about employee and office- holder advancement.	N/A		NA	

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30 Procedures: Appraisal information, including objectives, We obtain this data from Tomonitor, assist in and record your professional 5 or 6 Soff Control Processing is necessary for Procesing is ne	
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emportant social sectors as a sector sector secto	
security protection as	
authorised by UK laws	
31 Procedures: References provided by, or in relation to, you we obtain this data from References in relation to you are provided for a number 5 or 6	
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office-holders in their official capacity.	
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34 Procedures: Sichness records and related documentation, We obtain this data from To comply with our obligations as an employer in the Sof G	
including sickness absence forms, employee 'Fit' notes, you management of employees suffering ill health, to monitor	
return to Work documentation. We generate this data about   reasons for absences, to consider relevant Health and Where records are known to be those of employees exposed to a substance hazardous to health (i.e. with you.	
you Safety issues arising and to assist in scheduling of those who have been diagnosed with an abetros-related illness, or where the College is aware that the or obligations in	
Vot may obtain this employee time (in a contraction legislation and a contracting legislation an	
information from a third Work Registrations 2002; those who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead in accordance with a lead of compliance who have been exposed to lead of the lead of compliance who have been exposed to lead of the lead of compliance who have been exposed to lead of the lead	
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35 Procedures: Capability procedure records, including We obtain this data from To support the development of our employees and to 5 or 6 5 or	
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feedback decisions and outcomes.     you     or obligations in       Vegenrate this data about     Processing in necessary for     employment or social	
feedback, decisions and outcomes.     you     or obligations in       We generate this data about you     We may     Processing is necessary for the purposes of our or	
feedback, decisions and outcomes.     you     or obligations in       We generate this data about     Processing in necessary for     emplyyment or social       you     We may     the purposes of our or     security/protection as       abiat this information from     onsmence eter's legistation     autorised by UK tawa	
feedback, decisions and outcomes.     you     or obligations in       We generate this data about     Processing is necessary for     employment or social       you     We may     the purposes of our or     secret/yritoretcine as       obtain this information from     someone else's legitimate     authorised by UK laws	
feedback, decisions and outcomes.         you         or obligations in           We generate this data about you         We many         Processing is necessary for the purposes of our or obligation this information from a hird part (eg Doctor, Occupational Hearth)         Processing is necessary for the purposes of our or security/protection as autoregeneration of the purposes of our or security/protection as	
feedback, decisions and outcomes.     you     or obligations in       We generate this data about you     We may oblain this information from a hink party (go toots)     Processing is necessary for the purposes of our or someone ebe's legitimate     employment or social someone ebe's legitimate	

36										
	Procedures: End of employment records, including details	We obtain this data from	To understand the reasons that employees and office	5 or 6		We, and other members of the College, have a legitimate	Explicit consent			Where allegations of, or convictions for, criminal offences
	of exit interviews, relevant correspondence, and	you	holders leave, to identify trends and issues, and to enable		the purposes of our or	interest in understanding the reasons that employees and			processing.	are held as part of leaver records, this data will usually be
	redundancy records (redundancy details, calculations of	We generate this data about	us to make improvements going forward. Where		someone else's legitimate	office holders leave. We also have a legitimate interest in			Th	either public information, held for the purpose of
	payments, refunds, notification to the Secretary of State) or termination records	you	employees have left due to redundancy or their contracts have been terminated, we keep records to ensure we can		interests, except where overridden by your data	holding appropriate records relating to potentially contentious decisions			The processing relates to personal data that you have	obtaining legal advice in connection with legal proceedings, be necessary for the exercise of a function
	or termination records.		respond appropriately to any ongoing queries.		protection rights and	contentious decisions.			manifestly made public.	conferred on the College by an enactment or the rule of
			respond appropriately to any ongoing queries.		freedoms				mannesuy made public.	law, or held in the public interest for the purpose of
									The processing is necessary	protecting the public against unfitness, improper conduct
									in connection with legal	or similar.
									proceedings (including	
									prospective legal	Where no such grounds for processing this data apply, it
									proceedings)	will be held and processing only based on your consent.
									The processing is necessary	
									for the purpose of obtaining	5
									legal advice.	
37	Procedures: Employee and office-holder benefits scheme	We obtain this data from		5 or 6	Processing is necessary for		N/A		N/A	
	membership details, including (where relevant) but not	you	office holder benefits system.		performance of our contract					
	limited to subscriptions for childcare vouchers and details of relevant childcare providers used, healthcare interest	We generate this data about			with you					
	free loans and travel passes.	you We may obtain this data								
	nee louis and dater pases.	from third parties (eg								
		canica nemidare)								
38	Procedures: Records of information security incidents and	We obtain this data from	To ensure that our systems are appropriately updated and	3	Processing is necessary for	The College has a legitimate interest in the effective	N/A		The processing is necessary	Most commonly such data would be processed in
	of PC misuse incidents	the University of Oxford	secure, and in case records are required for subsequent			management, and proper use, of its IT systems.				connection with the detection or prevention of an
1	1	We generate this data about	disciplinary or police investigations.		with you.	1	1	1	legal advice or is otherwise	unlawful act.
	1	you			Processing is necessary for	1		1	necessary for establishing,	
	1	1			Processing is necessary for the purposes of our or	1		1	exercising or defending legal rights	
	1	1			the purposes of our or someone else's legitimate	1		1	ngins.	
			1		interests, except where	1	1	1	The processing meets a	1
	1	1			overridden by your data	1		1	condition in Parts1-3 of	
	1		1		protection rights and	1	1	1	Schedule 1 to the Data	1
	1	1			freedoms	1		1	Protection Act 2018	
			1			1	1	1		1
			1		1	1	1	1	1	1
	1	1			1	1		1	1	
29	Procedures: Records generated for legal or statutory	We reperate this data shout	So that we have a record of information supplied, both in	9	Processing is necessary for	1	Substantial public interest	Where it processes special category data for these	The processing meets a	Where it processes special category data for these
37	compliance purposes that contain names and/or	vou	so that we have a record or information supplied, both in the interests of good administration and also to meet legal	·	compliance with a legal	1	under the UK Data	purposes, the College is exercising functions conferred	condition in Part 2 of	purposes, the College is exercising functions conferred
	associated personal data. For example, copies of data	/	and regulatory requirements.		obligation	1	Protection Act 2018	under legislation. The processing is necessary for reasons	Schedule 1 to the Data	under legislation. The processing is necessary for reasons
	supplied pursuant to requests made under data		and regulatory requirements.		obilgation		TOLCCOMPACE 2010	of substantial public interest, namely the requirement for	Protection Act 2018	of substantial public interest, namely the requirement for
	protection and/or freedom of information legislation,							the College to comply with its statutory and legal		the College to comply with its statutory and legal
	records made to comply with safeguarding, health and							obligations.		obligations.
	safety or counter-terrorism legislation, in connection with							-		-
	legal advice or claims, or to comply with auditors'		1		1	1	1	1	1	
	requirements.		1		1	1	1	1	1	
40	Academic Staff: Teaching schedule information including	We renerate this data about	As part of the administration and management of College	s	Processing is parageau for	The College and its students have a legitimate interest in	N/A		N/A	1
40	details of subjects taught, and size, timing and location of	vou We obtain	As part or the administration and management or college teaching activities and monitoring provision over time		the performance of a task	processing data relating to teaching schedules and related		1		
	teaching sessions.	this data from you	Sector and and any provision over time		carried out in the public	information.	1	1	1	
			1		interest.		1	1	1	
					Processing is necessary for					
					the purposes of our or					
					someone else's legitimate					
					interests, except where					
					overridden by your data					
					protection rights and freedoms					
41		We obtain this data from	As part of the records of students advisees, and to create	5	Processing is necessary for	We have a legitimate interest in recording pastoral care	N/A		N/A	
	of pastoral care to students), including details of your	you	a record for future consultation in the event of complaints		performance of our contract	information, in order to assess the proper functioning of				
	pastoral responsibilities, advisees, interventions and	We generate this data about			with you					
	advice.		or preparation of references			the pastoral care system and to be able to handle				
		you	or preparation of references		Processing is necessary for	complaints received in relation thereto. Advisees also				
		уоц	or preparation of references		Processing is necessary for the purposes of our or	complaints received in relation thereto. Advisees also have a legitimate interest in the creation of appropriate				
		you	or preparation of references		Processing is necessary for the purposes of our or someone else's legitimate	complaints received in relation thereto. Advisees also				
		you	or preparation of references		Processing is necessary for the purposes of our or someone else's legitimate	complaints received in relation thereto. Advisees also have a legitimate interest in the creation of appropriate				
		уоц	or preparation of references		Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data	complaints received in relation thereto. Advisees also have a legitimate interest in the creation of appropriate				
		уоц	or preparation of references		Processing is necessary for the purposes of our or someone else's legitimate	complaints received in relation thereto. Advisees also have a legitimate interest in the creation of appropriate				
		уоц			Processing is necessary for the purposes of our or someone else's legitimate interests, except where averridden by your data protection rights and freedoms	complaints received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received.				
42	Academic Staff: Opinions and comments made by you on	you We obtain this data from	As part of College records and minutes concerning	5	Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for	complaints received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received.	N/A		N/A	
42	student's academic and other reports, and expressed	you	As part of College records and minutes concerning teaching, management and administration. May be used	5	Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for performance of our contract	complaints received in relation thereto. Advices also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is	N/A		N/A	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the	you	As part of College records and minutes concerning	5	Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the maternals in question relate to the education provided at the College, the processing is necessary for the performance of a public sk. We also	N/A		N/A	
42	student's academic and other reports, and expressed	you	As part of College records and minutes concerning teaching, management and administration. May be used	5	Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for performance of our contract with you.	compliants received in relation thereta. Advises also have a lightmate interest in the creation of appropriate records of pastoral care received.	N/A		N/A	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the	you	As part of College records and minutes concerning teaching, management and administration. May be used	5	Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for performance of our contract with you. Processing is necessary for	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is have a legitimate interest in matinaing records of College haves. In the servers and documents thereon. In	N/A		N/A	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the	you	As part of College records and minutes concerning teaching, management and administration. May be used	5	Processing is necessary for the purposes of our or someone des's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for performance of our contract with you. Processing is necessary for the performance of a task	compliants received in relation thereto. Advises also have a lightmate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is have a leightmate there is maintaining encoded of College matters, including reports and discussions thereon. In one circumstances processing will be encoded of College	N/A		NA	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the	you	As part of College records and minutes concerning teaching, management and administration. May be used	5	Processing is necessary for the purposes of our or someone cles's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for performance of our contract with you. Processing is necessary for the performance of a task carried out in the public	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public task. We also have a legitimate interest in matatianing records of College maters, including reports and discussions thereon. In some circumstances processing will be necessary to comply with our emports and discussions thereing and comply with our emports and discussions thereing and the test and the second	N/A		N/A	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the	you	As part of College records and minutes concerning teaching, management and administration. May be used	5	Processing is necessary for the purposes of our or someone des's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for performance of our contract with you. Processing is necessary for the performance of a task	compliants received in relation thereto. Advises also have a lightmate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is have a leightmate there is maintaining encoded of College matters, including reports and discussions thereon. In one circumstances processing will be encoded of College	NA		N/A	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the	you	As part of College records and minutes concerning teaching, management and administration. May be used	\$	Processing is necessary for the purposes of our or someone cles's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for performance of our contract with you. Processing is necessary for the performance of a task carried out in the public interest.	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public task. We also have a legitimate interest in matatianing records of College maters, including reports and discussions thereon. In some circumstances processing will be necessary to comply with our emports and discussions thereing and comply with our emports and discussions thereing and the test and the second	N/A		N/A	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the	you	As part of College records and minutes concerning teaching, management and administration. May be used	5	Processing is necessary for the purposes of our or someone cles's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for performance of our contract with you. Processing is necessary for the performance of a task carried out in the public	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public task. We also have a legitimate interest in matatianing records of College maters, including reports and discussions thereon. In some circumstances processing will be necessary to comply with our emports and discussions thereing and comply with our emports and discussions thereing and the test and the second	N/A		N/A	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the	you	As part of College records and minutes concerning teaching, management and administration. May be used	š	Processing is necessary for the purpose of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for the performance of our contract with you. Processing is necessary for the performance of a task carried out in the public interest.	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public task. We also have a legitimate interest in matatianing records of College maters, including reports and discussions thereon. In some circumstances processing will be necessary to comply with our emports and discussions thereing and comply with our emports and discussions thereing and the test and the second	N/A		N/A	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the	you	As part of College records and minutes concerning teaching, management and administration. May be used	5	Processing in encessary for interest, except where overridden they sing time interests, except where overridden they source and protection rights and freedoms protection rights and or contract with you. Recessing is necessary for the performance of a task correlation of the public interest. Processing is necessary for the performance of a task correlation of the public interest.	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public task. We also have a legitimate interest in matatianing records of College maters, including reports and discussions thereon. In some circumstances processing will be necessary to comply with our emports and discussions thereing and comply with our emports and discussions thereing and the test and the second	N/A		N/A	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the	you	As part of College records and minutes concerning teaching, management and administration. May be used	5	Processing is necessary for interests, except where overridde next sets that interests, except where overridde next sets and intereston performance of aur contract with you. Processing is necessary for the performance of a table interest. Processing is necessary for compliance with legal interest.	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public task. We also have a legitimate interest in matatianing records of College maters, including reports and discussions thereon. In some circumstances processing will be necessary to comply with our emports and discussions thereing and comply with our emports and discussions thereing and the test and the second	N/A		N/A	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the	you	As part of College records and minutes concerning teaching, management and administration. May be used	5	Processing is necessary for interest, except where overrided networks and the protection rights and treadoms. Processing is necessary for performance of our contract with you. Processing is necessary for interest. Processing is necessary for compliance with a legal displation.	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public task. We also have a legitimate interest in matatianing records of College maters, including reports and discussions thereon. In some circumstances processing will be necessary to comply with our emports and discussions thereing and comply with our emports and discussions thereing and the test and the second	N/A		N/A	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the	you	As part of College records and minutes concerning teaching, management and administration. May be used	5	Processing interests of our of someone devi seglisticate interests, acceptioner and acception of the protection rights and protection rights and protection rights and protection rights and protections in the public interest. Processing is necessary for anients.	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public task. We also have a legitimate interest in matatianing records of College maters, including reports and discussions thereon. In some circumstances processing will be necessary to comply with our emports and discussions thereing and comply with our emports and discussions thereing and the test and the second	N/A		N/A	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the	you	As part of College records and minutes concerning teaching, management and administration. May be used	5	Processing interests, your the purpose of our or someone each segment of the purpose of our or interests, eacy there overrided here hy your data freedoms. Processing is necessary for performance of our contract with you. Processing is necessary for compliance with a legal interest. Processing is necessary for compliance with a legal interest. Processing is necessary for Processing is necessary for processis necesing is necessary for p	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public task. We also have a legitimate interest in matatianing records of College maters, including reports and discussions thereon. In some circumstances processing will be necessary to comply with our emports and discussions thereing and comply with our emports and discussions thereing and the test and the second	N/A		N/A	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the	you	As part of College records and minutes concerning teaching, management and administration. May be used	5	Processing in encessary for interest, necyptures and the strangest of the strangest protection rights and protection rights and prot	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public task. We also have a legitimate interest in matatianing records of College maters, including reports and discussions thereon. In some circumstances processing will be necessary to comply with our emports and discussions thereing and comply with our emports and discussions thereing and the test and the second	N/A		N/A	
42	student's academic and other reports, and expressed during or in relation to College meetings (to the extent recorded).	you We generate this data about you	As part of College records and minutes concerning teaching, management and administration. May be used in the prevariation of references.	5	Processing in encessary for interest, accept where overrided by your data protection rights and treadow. Processing is necessary for performance of our contract with you. Processing is necessary for performance of stark carried out in the public interest. Processing is necessary for hocessing a of our hocessing a of	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public task. We also have a sligning the interest in maintaining records of College have a sligning the interest in maintaining records of college one compating correcting with performance of a public comply with our employment, equality or other legal obligations, or in order to fulfit our contract with you.	N/A		N/A	
42	student's academic and other reports, and expressed uniting or in relation to college meetings (to the extent recorded).	you We generate this data about you We obtain this data from	As part of College records and minutes concerning traching, management and administration. May be used in the provation of neterances. The provation of neterances.	5	Processing in encessary for interest, encycle of early of someone devi seglisticate production rights and interest, encycle of early of early production rights and interest. Processing in encessary for addressing in encessary for addressing in encessary for addressing in encessary for addressing in encessary for the purpose of a use compliance with a legal obligation Processing is necessary for the purpose of our or someone devi Sighthanto overridden by your data reductions.	compliants received in relation thereta. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received.	N/A		N/A	
42	student's academic and other reports, and expressed uniting or in relation to college meetings (to the extent recorded).	you We generate this data about you We obtain this data from you	As part of College records and minutes concerning teaching, management and administration. May be used in the prevariation of references.	5	Processing interests, your the purpose of our or someone dea's legitimate interests, except where overrided by your data protection rights and functions. Processing is necessary for performance of our contract with you. Processing is necessary for compliance with a legal interest. Processing is necessary for processing is necessary for procesing is necessary for procesing is necessary for processi	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public tax. We also have a significant enterest in maintaining records of College men cloratizations provising all the accessive to comply with our employment, equality or other legal obligations, or in order to fulfit our contract with you.	N/A N/A		N/A N/A	
42	student's academic and other reports, and expressed uniting or in relation to college meetings (to the extent recorded).	you We generate this data about you We obtain this data from you We generate this data about	As part of College records and minutes concerning teaching, management and administration. May be used in the prevation of references.	5	Processing in encessary for interest, encycle of early of someone devi seglisticate production rights and interest, encycle of early of early production rights and interest. Processing in encessary for addressing in encessary for addressing in encessary for addressing in encessary for addressing in encessary for the purpose of a use compliance with a legal obligation Processing is necessary for the purpose of our or someone devi Sighthanto overridden by your data reductions.	compliants received in relation thereto. Advises also have a lightmate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is have a legitimate interest in maintaining records of College matters, including reports and discussions thereon. In comply with our employment, equality or other legal adaptions, or in order to fulffloor contract with you.	N/A		N/A	
42	student's academic and other reports, and expressed uniting or in relation to college meetings (to the extent recorded).	you We generate this data about you We cotain this data from We generate this data from We generate this data about you We obtain this data about	As part of College records and minutes concerning teaching, management and administration. May be used in the prevariation of references.	5	Processing is necessary for interests, except where overrided more than the set overrided more than the set overrided more than the set performance of aur contract with you. However, the set overrided more than the set performance of aur contract with you. However, the set overrided more than the set overrided more than the set overrided more than the set performance of a set overrided more than the set overrided more	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public tax. We also have a legitimate interest in maintaining records of College and there, including performance of a public tax. We also have a legitimate interest in maintaining records of college and the college processing with or empty and addigations, or in order to fulfi our contract with you. To the extent that our purposes support the provision of the performance of a public tax. For other purposes, we are a legitimate interest in maintaining measures for the performance of a public tax. For other purposes, we	N/A		N/A N/A	
42	student's academic and other reports, and expressed uniting or in relation to college meetings (to the extent recorded).	you We generate this data about you We obtain this data from you you We obtain this data from you we class	As part of College records and minutes concerning teaching, management and administration. May be used in the prevariation of references.	5	Processing in encessary for interest, and the parameter of the parameter someone deal's legitimeter overridden by your data performance of our contract with you. Processing is necessary for performance of a star carried out in the public interest. Processing is necessary for contract of the performance of a star carried out in the public interest. Processing is necessary for concessing is necessary for concessing is necessary for concessing is necessary for concessing is necessary for the purpose of our or someone other's lightmate interests. Recessing for protection rights and Processing is necessary for proformance of our contract with your data protection rights and Processing is necessary for Processing is necessary for	compliants received in relation thereto. Advises also have a lightmate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is have a legitimate interest in maintaining records of College matters, including reports and discussions thereon. In comply with our employment, equality or other legal adaptions, or in order to fulffloor contract with you.	N/A		N/A	
42	student's academic and other reports, and expressed uniting or in relation to college meetings (to the extent recorded).	you We generate this data about you We cotain this data from We generate this data from We generate this data about you We obtain this data about	As part of College records and minutes concerning teaching, management and administration. May be used in the prevariation of references.	5	Processing is necessary for interests, except where overridde the purpose of our or someone which significant interests, except where overridde the products and protection rights and protection rights and performance of a sure contract with you. Processing is necessary for the performance of a sure of the performance of a sure someone which separation interests, except where overridde the purpose of our contract someone which separations and Processing is necessary for performance of a sure of the purpose of our contract someone which separations and Processing is necessary for performance of a sure out our performance of a sure out our contract why you.	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public tax. We also have a legitimate interest in maintaining records of College and there, including performance of a public tax. We also have a legitimate interest in maintaining records of college and the college processing with or empty and addigations, or in order to fulfi our contract with you. To the extent that our purposes support the provision of the performance of a public tax. For other purposes, we are a legitimate interest in maintaining measures for the performance of a public tax. For other purposes, we	N/A		N/A N/A	
42	student's academic and other reports, and expressed uniting or in relation to college meetings (to the extent recorded).	you We generate this data about you We obtain this data from you you We obtain this data from you we class	As part of College records and minutes concerning teaching, management and administration. May be used in the prevariation of references.	5	Processing is necessary for interest, except where average is necessary for performance of automatic performance of automatic performance of automatic performance of automatic interest. Processing is necessary for compliance with a legal interest. Processing is necessary for compliance with a legal performance of automatic performance of a star- tic performance of a star- tic performance of a star- ted star- performance of automatic interest. Processing is necessary for compliance star and protection performance of a performance of aut contract with you.	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public tax. We also have a legitimate interest in maintaining records of College and there, including performance of a public tax. We also have a legitimate interest in maintaining records of college and the college processing with or empty and addigations, or in order to fulfi our contract with you. To the extent that our purposes support the provision of the performance of a public tax. For other purposes, we are a legitimate interest in maintaining measures for the performance of a public tax. For other purposes, we	N/A		N/A N/A	
42	student's academic and other reports, and expressed uniting or in relation to college meetings (to the extent recorded).	you We generate this data about you We obtain this data from you you We obtain this data from you we class	As part of College records and minutes concerning teaching, management and administration. May be used in the prevariation of references.	š 5	Processing is necessary for interests, except where overridde the purpose of our or someone which significant interests, except where overridde the products and protection rights and protection rights and performance of a sure contract with you. Processing is necessary for the performance of a sure of the performance of a sure someone which separation interests, except where overridde the purpose of our contract someone which separations and Processing is necessary for performance of a sure of the purpose of our contract someone which separations and Processing is necessary for performance of a sure out our performance of a sure out our contract why you.	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public tax. We also have a legitimate interest in maintaining records of College and there, including performance of a public tax. We also have a legitimate interest in maintaining records of college and the college processing with or empty and addigations, or in order to fulfi our contract with you. To the extent that our purposes support the provision of the performance of a public tax. For other purposes, we are a legitimate interest in maintaining measures for the performance of a public tax. For other purposes, we	N/A N/A		N/A	
42	student's academic and other reports, and expressed uniting or in relation to college meetings (to the extent recorded).	you We generate this data about you We obtain this data from you you We obtain this data from you we class	As part of College records and minutes concerning teaching, management and administration. May be used in the prevariation of references.	5	Processing in encessary for interest, except where overrided processing for the pro- protection rights and treadoms. Processing is necessary for performance of our contract with you. Processing is necessary for compliance with a legal interest. Processing is necessary for compliance with a legal interest.	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public tax. We also have a legitimate interest in maintaining records of College and there, including performance of a public tax. We also have a legitimate interest in maintaining records of college and the college processing with or empty and addigations, or in order to fulfi our contract with you. To the extent that our purposes support the provision of the performance of a public tax. For other purposes, we are a legitimate interest in maintaining measures for the performance of a public tax. For other purposes, we	N/A N/A		N/A N/A	
42	student's academic and other reports, and expressed uniting or in relation to college meetings (to the extent recorded).	you We generate this data about you We obtain this data from you you We obtain this data from you we class	As part of College records and minutes concerning teaching, management and administration. May be used in the prevariation of references.	5	Processing is necessary for interest, encyclements of summerse of autor and the proposed of autor and the summerse of autor performance of autor autorest. Processing is necessary for the performance of a task carried out in the public anterest. Processing is necessary for the performance of autor protection right and performance of autor performance of autor perfo	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public tax. We also have a legitimate interest in maintaining records of College and there, including performance of a public tax. We also have a legitimate interest in maintaining records of college and the college processing with or empty and addigations, or in order to fulfi our contract with you. To the extent that our purposes support the provision of the performance of a public tax. For other purposes, we are a legitimate interest in maintaining measures for the performance of a public tax. For other purposes, we	N/A		N/A N/A	
42	student's academic and other reports, and expressed uniting or in relation to college meetings (to the extent recorded).	you We generate this data about you We obtain this data from you you We obtain this data from you we class	As part of College records and minutes concerning teaching, management and administration. May be used in the prevariation of references.	5	Processing in encessary for interests, except where overrided proves of the set of the interests, except where overrided processary for performance of our contract with you. Processing is necessary for the performance of our contract with you. Processing is necessary for compliance with a legal interest. Processing is necessary for Approximation in the public interest. Processing is necessary for compliance with a legal protection rights and protection rights and protection rights and performance of our contract with you. Processing is necessary for a contract of the performance of the performance of our contract with you. Processing is necessary for a contract of the performance of our contract with you.	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public tax. We also have a legitimate interest in maintaining records of College and there, including performance of a public tax. We also have a legitimate interest in maintaining records of college and the college processing with or empty and addigations, or in order to fulfi our contract with you. To the extent that our purposes support the provision of the performance of a public tax. For other purposes, we are a legitimate interest in maintaining measures for the performance of a public tax. For other purposes, we	N/A		N/A	
42	student's academic and other reports, and expressed uniting or in relation to college meetings (to the extent recorded).	you We generate this data about you We obtain this data from you you We obtain this data from you we class	As part of College records and minutes concerning teaching, management and administration. May be used in the prevariation of references.	5	Processing in encessary for interest, encycle and a second and a second and a second performance of a second performance of a second performance of a second performance of a second and the performance of a second carried out in the public interest. Processing is necessary for forcessing is necessary for the performance of a second carried out in the public interest. Processing is necessary for the performance of our contract and spectro performance of our contract and spectro protection is interest. Processing is necessary for the performance of our contract and spectro performance of our contract and spectro performance of a second performance of a second and public interest. Processing is necessary for the performance of a second and public interest.	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public tax. We also have a legitimate interest in maintaining records of College and there, including performance of a public tax. We also have a legitimate interest in maintaining records of college and the college processing with or empty and addigations, or in order to fulfi our contract with you. To the extent that our purposes support the provision of the performance of a public tax. For other purposes, we are a legitimate interest in maintaining measures for the performance of a public tax. For other purposes, we	N/A		N/A	
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42	student's academic and other reports, and expressed uniting or in relation to college meetings (to the extent recorded).	you We generate this data about you We obtain this data from you you We obtain this data from you we class	As part of College records and minutes concerning teaching, management and administration. May be used in the prevariation of references.	5	Processing is necessary for interest, event of the performance of an en- samence here's legitimate interests, acception and and performance of an ensample performance of an ensample interest. Processing is necessary for performance of an ensample and and an ensample and an ensample an ensample	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public tax. We also have a legitimate interest in maintaining records of College and their, including performance of a public tax. We also have a legitimate interest in maintaining records of college and the college processing with or enders and addigations, or in order to fulfi our contract with you. To the extent that our purposed support the provision of the performance of a public tax. For other purpose, we are a legitimate interest in maintaining measures for the performance of a public tax. For other purpose, we	N/A		N/A	
42	student's academic and other reports, and expressed uniting or in relation to college meetings (to the extent recorded).	you We generate this data about you We obtain this data from you you We obtain this data from you we class	As part of College records and minutes concerning teaching, management and administration. May be used in the prevariation of references.	5	Processing in encessary for interest, encycle with the performance of a set and the performance of a set of the interest, encycle with the performance of our contract with you. The Processing is necessary for any the performance of a set and the performance of a set interest. Processing is necessary for interest. Processing is necessary for contract of the performance of a set and the performance of a set and the performance of a set and the performance of a set and the perfo	compliants received in relation thereto. Advises also have a legitimate interest in the creation of appropriate records of pastoral care received. To the extent that the materials in question relate to the education provided at the College, the processing is necessary for the performance of a public tax. We also have a legitimate interest in maintaining records of College and their, including performance of a public tax. We also have a legitimate interest in maintaining records of college and the college processing with or enders and addigations, or in order to fulfi our contract with you. To the extent that our purposed support the provision of the performance of a public tax. For other purpose, we are a legitimate interest in maintaining measures for the performance of a public tax. For other purpose, we	N/A N/A		N/A	

44 Academic Staff: Leave and buy-out requests, including records of request consideration and decisions.	We obtain this data from the University of Oxford We obtain this data from you	To manage requests for teaching remission subsequent to successful grant applications.	s	Processing is necessary for performance of our contrac with you	t	N/A		N/A	
45 Academic Staff: Research project and funding applications and renewals.	We obtain this data from the University of Oxford We obtain this data from you	As part of your record as an employee or office-holder at the College.	5	Processing is necessary for performance of our contrac with you. Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms	We have a legismate interest in recording the research textities of our moving was and office holders, and identifying sources of funding they receive and supporting applications for funding made.	N/A		N/A	
46 Operations: Ubrary access and book records, overdue book records, records of Ritrary cards and Ritrary fines.	We generate this data abou you	t To operate College library facilities	1	Processing is necessary for performance of our contrac with you. Processing is necessary for the performance of a task carried out in the public interact	t	N/A		N/A	
teams, choirs, clubs and societies, play and performance, of participation in events and sporting fatures and of the outcomes.	the University of Oxford We obtain this data from you We generate this data abou you We may obtain this information from third parties (eg events organisers)	To allow the College's colural life to function and flourish, and in order to maintian a record O College IRe, which may be relevant to you individually (for example if you litter request collimitation of historical dealsh from to list, and which is also part of the College's own record of what its members have achieved over time.	Soré	Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms	The College has a legitimate interest in maintaining a record of its cultural life.	Processing relates to personal data which you have manifestly made public		N/A	
48 Operations: Email contact information used in at hec mailing lists, for example for College events.	We obtain this data from you We generate this data abou you We may obtain this information from third parties (eg events organisers)	To enable employees and office-holders to participate in college events.	1	Processing is necessary for performance of our contrac with you. Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms	The College, is semployees and office holders have a legismate interest that employees and office holders are notified of College events.	N/A		N/A	
49 Operations: SCR membership files: names, contact details, commencement of membership, terms.	you We generate this data abou you	Certain individuals are members of the CoRege SCR point- employment or in circumstances where they have never it been employed by the College. Fair relating to auch members, together with records of members who are employed or others, which provide a record of arrangements in place between us, are kept by the College.	1 Insofar as details are recorded in College administrative records, such as Governing Body and other Committee papers and minutes, such documents are stored permanently.	Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms	The proper maintenance of SCR records is in you, and our, legitimate interests.	Explicit consent		N/A	
50 Operations: Details of your attendance at, and participation. College administration meetings, including Governing Body, sub-committees and working groups.	We generate this data abou you	It is a formal record of matter y relating to the administration and management of College business. Copies of the records are also provided to and stored by the College Archives.	Sor6	Processing is necessary for the performance of a task carried out in the public interest Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms	To the ednet that the business of the relevant bodies forms an integral and of the provision of lowershy education or publicly-funded research carried out in the performance of the Collegit's public task. An equivalent of the collegit's public task. In equivalent the compiling a record of administrates and managerial material, including details of those involved, decisions made and outcomes. The Collegie and an algebrain therest in the addition of such records to the Collegit archives.	N/A		N/A	
51 Operations: Event and meal bookings, including details of monies stored on College payment systems and any charges paid/outstanding.	We obtain this data from you We generate this data abou you	For the management of College catering provision	3	Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms	We have a legitimate interest in the sound and efficient management of College catering and events, including recording the identity of attendees, and recording and arranging for the recovery of monies owed.	N/A		N/A	
52 Operations: Dietary information	We obtain this data from you	To muse that you are provided with footh meeting your personal, philosophical and health requirements.	1	performance of our contract with you Processing is necessary for compliance with a legal obligation Processing is necessary for the purpose of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms	Processing in necessary for compliance with flood safety and flood standards. We, and you, and have a legistrate interest in ensuring that you receive appropriate service on an ongoing basis.	under the UK Data Protection Act 2018	Where it processes special category data in relation to your detayr requencess. The Oddleg docts on pursual of its compliance with consumer protection, health and safety and equally beglation. It processes the data for the purposes of preventing an unlawful breach of such legislation and/or the exercise of functions pursuant to its legislations.	N/A	
53 Operations: Photographs (informal)	We obtain this data from the University of Oxford We generate this data abou you We obtain this data from you	Photographic records of College IIP, including attendance at events and accident memberships, are created on an it ongoing basis. The College archives collect and store copies of such materials.	Sor6	Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms	The College has a legitimate interest in creating a historical archive recording College life.	N/A		N/A	
54 Operations: Room bookings	We obtain this data from you We generate this data abou you	As part of the administration and management of College property: Long term retention is necessary in order to t ensure consistent use of room resources.	Sor 6	Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms	The College has a beginneate interest in the proper management of College facilities in maintaining the security of College premises, in understanding the purposes for which facilities have been reserved, and in recording the identities of those booking College facilities.	N/A		N/A	

55	arrangements, time sheets, casual work claim forms, and attendance records	you We may obtain this data from you	For payroll administration and employee performance monitoring.	Processing is necessary for performance of our contract with you	N/A	N/A	
56	Biometric data (fingerprint-based)	We obtain this data from you	To enable the clocking on/off process for casual workers.	Processing is necessary for performance of our contract with you	Processing in encessary for curring out obligations or exercising out or your rights or obligations in employment or social excurly/protection as automoded by UK laws	N/A	